



# Arcadia

## Council Meeting Minutes

Location: Virtual via Teams

Date: Thursday, December 5, 2024 – Special Meeting of Council

Time: 6:30 pm

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### 1) Call to Order

Mayor Pleadwell called the meeting to order at 6:31 pm. In attendance were Mayor Pleadwell, Deputy Mayor Sharpe, Councillor Gahan-MaGee, Councillor Gordon, Councillor Black, Councillor Mennier, Councillor Thomson, CAO Gilman, and Clerk McGarity.

Mayor Pleadwell invited Council to declare any conflicts of interest with respect to the agenda. No conflicts were declared.

### 2) Approval of Agenda

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier to approve the agenda as presented.*

**With all in favour, the motion was carried.**

### 3) Solid Waste Tender

Three bids were received for the Solid Waste tender, ranging from \$328,900 to \$566,076. Brewster Marine Inc came in with the lower bid of \$328,900 including HST. Tender was put out for a one-year contract with option for a one-year extension.

#### Questions:

- This contract would be new for all of Arcadia. It covers all 6 wards, including Wickham.
- The second-year option must be negotiated for price, and it is tied into the Consumer Price Index for diesel.
- There will be no change for how residents put out their solid waste for pickup.
- There will be a scheduled spring and fall large item pickup to be equivalent across all of Arcadia.

*It was motioned by Councillor Mennier and seconded by Deputy Mayor Sharpe to accept Brewster Marine Inc solid waste tender in the amount of \$286,000 plus HST for the calendar year of 2025.*

**With all in favour, the motion was carried.**

### 4) Website Redesign

Two quotes were received for a website redesign. Big Bright Sun Communications proposed a user-friendly, easily accessible website that has ongoing technical support.

Questions:

- One time fee of \$14,720 (including HST) for redesign. There is a yearly fee of \$1000 going forward for hosting, maintenance, and technical support.
- This website will be portable if we decide to move to another company in the future.
- The software used will be WordPress.
- Security updates is included with hosting and regular maintenance.

*It was moved by Councillor Gahan-MaGee and seconded by Councillor Mennier that Arcadia move forward with Big Bright Sun Communications for the ArcadiaNB website redesign at a cost of \$14,720 (including HST) to be covered by the Local Governance Reform Transition Funding that we have received.*

**With all in favour, the motion was carried.**

5) Motion to Adjourn

*It was moved by Councillor Mennier and seconded by Deputy Mayor Sharpe to adjourn at 6:52 pm.*

**With all in favour, the motion was carried.**

  
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Deputy Mayor Steven Sharpe

  
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Clerk Jessica McGarity

