



Arcadia

Council Meeting Minutes

Location: Cambridge-Narrows Municipal Building

Date: Monday, September 16, 2024 – Regular Meeting of Council

Time: 7:00 pm

1) Call to Order

Mayor Pleadwell called the meeting to order at 7:00 pm. In attendance were Mayor Pleadwell, Deputy Mayor Sharpe, Councillor Black, Councillor Gahan-MaGee, Councillor Gordon, Councillor Mennier, Councillor Thomson, CAO Gilman, Acting Clerk LeBlanc, and Jessica McGarity.

Mayor Pleadwell invited Council to declare any conflicts of interest with respect to the agenda. No conflicts were declared.

2) Approval of Agenda

It was moved by Councillor Mennier and seconded by Deputy Mayor Sharpe to approve the agenda as presented.

With all in favour, the motion was carried.

3) Presentation by Jim Currie, CN 2024 Triathlon

Jim Currie thanked council and community members of Arcadia for donation and volunteer support of this year's triathlon. Will be asking for support for next year's triathlon.

4) Presentation by Sonya Crow, Municipal Building

David Crow presented on behalf of Sonya Crow. Proposal for ad hoc committee to reestablish use of municipal building for residents, individual and group, 7 days of the week.

Mayor Pleadwell thanked Mr. Crow for his presentation. CAO Gilman will meet with designated lead of proposed committee to come to an agreement.

5) Staff Reports

CAO Gilman gave his monthly report. Report is included in the council packet.

Public Works report is included in the council packet.

Recreation Director's report is included in the council packet.

CAO Gilman suggested all staff reports will be included in the CAO report going forward.

6) Approval of the Minutes – Regular Meeting held July 15, 2024

It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier to approve the minutes with correction.

With all in favour, the motion was carried.

7) Business Arising from The Minutes

- Complaint regarding trail initiative
 - No updates – in progress
- Governance Transition Funding
 - No update
- Humphrey's Wharf
 - Main concern is safety. Signage has been added. Contract company to review all wharves for repairs; 2-3 weeks to receive report.
- Benches
 - Staff will determine where benches will be located.
- Active Transportation Committee

It was motioned by Councillor Black and seconded by Councillor Mennier to create an ad hoc committee that will include a council member and staff member for the Active Transportation Committee.

With all in favour, the motion was carried.

- Review of municipal waterfront infrastructure
 - In progress
- Unsightly Premises Complaint - Gagetown
 - In progress. CRSC has by-law officer investigating under the Rural Plan; CRSC currently has limitation in staffing hours.
- CAO By-Law
 - In progress. Draft will be brought to By-laws Committee to be recommended at the October regular council meeting.
- Letter to CRA
 - Complete.
- Contract with WSP for tendering of Doctor's Hill project
 - Tender is going out this week.
- Letter template for response to road concerns
 - Council to send any suggestions by end of this week.
- Quest expression of interest

It was moved by Councillor Mennier and seconded by Deputy Mayor Sharpe to pursue partnership with Quest with a cost up to two thousand five hundred dollars (\$2500).

With all in favour, the motion was carried.

- Housing Accelerator Fund
 - Application is submitted. Successful applicants to be notified in November/December.
- Audit Services
 - Quotes will be brought to Finance Committee to be recommended at October regular council meeting.

8) Council Committee Reports

By-laws Committee

- Deputy Mayor Sharpe noted his report is included in council packet.

Buildings and Properties Committee

- Deputy Mayor Sharpe noted his report is included in council packet.
- On behalf of committee, Deputy Mayor Sharpe recommended Jemseg as the geographical center of Arcadia to host permanent offices with proposal that the Administration Building to be an expansion to the existing Jemseg Fire Hall.
- Deputy Mayor Sharpe requested all councillors to submit to him in writing all concerns and recommendations for future Administration Offices. Mayor Pleadwell encouraged all councillors to review and table until next meeting.

Economic Expansion Committee

- Councillor Mennier noted his report is included in council packet.
- Planning continues for a seminar/Harvest Dinner at Camp Medley on November 2nd.

Public Safety Committee

- Councillor Gordon noted her report is included in council packet.
- Councillor Gordon encourages all residents to report all crime to the RCMP, including all small and suspicious crime. RCMP create a “map” of crime to assist in coordinating staffing coverage. If it is not reported, the RCMP do not know that it happened.
- All 5 fire departments of Arcadia were represented at Queens County Fair this year.
- Voyent Alert System presentation in August was well received. Grant opportunities available to assist with community members signing up.

It was moved by Councillor Gordon and seconded by Deputy Mayor Sharpe to adopt the Voyent Alert System for Arcadia.

With all in favour, motion was carried.

Finance Committee

- Councillor Black noted her report is included in council packet.
- Mayor Pleadwell and CAO Gilman encouraged councillors to look at Arcadia as a whole in regards to finances and to ask questions to the finance committee and staff.

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to approve expenditures for Arcadia General from July 16th to August 19th, 2024, in the amount of \$397,675.21.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to approve expenditures for Arcadia General from August 20th to September 16th, 2024, in the amount of \$131,482.20.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Gordon to approve expenditures for Arcadia Sewer from July 16th to August 19th, 2024, in the amount of \$5,069.91.

With all in favour, the motion was carried.

Communications Committee

- Councillor Gahan-MaGee informed council that the committee will post copies of newsletters/posters on bulletin boards in community for residents who do not use internet.
- When Voyent Alert System is active, this will be a good tool to communicate with residents. Committee will promote residents to sign up once active.
- Mayor Pleadwell will be holding town hall meetings to promote discussion with residents beginning of October. Dates to be announced.
- Committee will promote info@arcadianb.ca for residents to submit comments, questions, and concerns.

Public Works Committee

- Mayor Pleadwell noted his report was in the council packet.

9) Correspondence

The following items were discussed:

- Council is asked to nominate a deserving individual to receive the King Charles III Coronation Medal. Deadline to submit is October 1, 2024.
- Deadline to submit the PMHP Program funding application is September 27, 2024.
- Complaint regarding roadside mowing and bush cutting.

10) New Business

a) Appointment of a Clerk

It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier to appoint Jessica McGarity as Clerk of Arcadia.

With all in favour, the motion was carried.

b) Appointment of a Right to Information Officer

It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier to appoint CAO Gilman as Head of Right to Information Officer.

With all in favour, the motion was carried.

c) Transfer first CCBF 2024-2028 payment for Arcadia

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe that the amount of one hundred thousand, sixty-seven dollars (\$100,067.00) be transferred from the Arcadia General Operating Account #33993 080978 13 to the Arcadia Capital Plan Fund Account #33993 07679 13 for the first payment of the Arcadia CCBF 2024-2028 plan.

With all in favour, the motion was carried.

d) First Reading: A By-law Respecting Dog Control in Arcadia

Deputy Mayor Sharpe read aloud proposed *By-law 7 – A By-law Respecting Dog Control in Arcadia* first reading – by title and in its entirety.

e) Queenstown Picnic Site

Councillor Thomson stated the permanent washroom facilities located at the Queenstown Picnic Site are in disrepair. This is a safety concern that needs to be fixed. Mayor Pleadwell suggested staff to reach out to property owners, Department of Natural Resources, with safety concerns.

11) Upcoming Meetings

- Tuesday October 22, 2024 – Upper Gagetown Fire Department
(Council moved to October 22, 2024 due to Provincial Election on October 21, 2024)
- November 18, 2024 – Jemseg Fire Hall
- Staff will circulate communication for upcoming Town Halls: date and location to be announced.

12) Motion to Adjourn

It was moved by Councillor Mennier and seconded by Deputy Mayor Sharpe to adjourn.
With all in favour, the motion was carried.



Mayor Derek Pleadwell



Clerk Jessica McGarity

