



Arcadia

Council Meeting Minutes

Location: Cumberland Bay Fire Hall, Cumberland Bay

Date: Monday, September 15, 2025 – Regular Meeting of Council

Time: 7:00 pm

1) Call to Order

Mayor Sharpe called the meeting to order at 7:00 pm. In attendance were Mayor Sharpe, Deputy Mayor Sharpe, Councillor Black, Councillor Thomson, Councillor Mennier, Councillor Gahan-MaGee, CAO Bedford and Clerk McGarity. Regrets were received from Councillor Gordon.

Mayor Sharpe read the following mission statement for Arcadia:

To foster a vibrant and inclusive rural community by engaging residents, collaborating with partners, and maintaining open governance. We are committed to preserving Arcadia's natural beauty, enhancing our quality of life, and building a harmonious future through planning, sustainable services, and a shared sense of unity.

2) Approval of Agenda

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to approve the agenda as presented.

With all in favour, the motion was carried.

3) Presentation – YC & W Wharf Preservation Association Inc – Cheryl Wiggins

On behalf of the Young's Cove & Waterborough Wharf Preservation Association Inc, Cheryl Wiggins gave an update on the progress that the Association has made on gathering information on the Youngs Cove and Waterborough wharves. She asked that Council continue to table the motion to accept the wharves until they have gathered the information needed to make an informed decision, which will include a cost estimate of necessary repairs. The Association wants to be part of the solution to keep the wharves open to the public, so they will continue to investigate necessary repairs, funding opportunities, and grants to assist in the cost of those repairs to keep the wharves available for generations to come.

4) Presentation – Urban Rural Rides – Linda Williams

On behalf of Urban Rural Rides, Linda Williams presented on who they are and what they do. Urban Rural Rides is a volunteer-based community transportation program who provide affordable and accessible transportation to community members so they can access essential services.

5) Staff Reports

CAO, Karrie Bedford, gave the monthly report.

- New format focuses on the four key areas of focus from our strategic plan

- **Creating the Foundation**
 - We have started the process for creating a rural plan for Arcadia by working with resources at Capital Region Service Commission as they are responsible for Planning and Development
 - CAO recommended Council Committee structure will focus on fostering collaboration amongst council and staff while leveraging skilled professional and engaged citizens in our community
- **Connecting Community**
 - Requesting residents to submit constructive feedback on services and areas of importance you would like Council to consider in the upcoming year. Submissions are to be received by October 7, 2025 by 4:00pm.
 - Proactive communication through a variety of communication channels, such as Voyent Alert, Arcadia website, Facebook page, and updates in the Jemseg Lions Club newsletter. Administrative staff are also available to support inquiries through office visits, phone, and email inquiries.
- **Building Arcadia**
 - Through regional services offered through Capital Region Service Commission, Arcadia has leveraged Ignite to support the development of Arcadia's Economic Development and Tourism Strategy. Work will continue into the fall of 2025 and winter of 2026.
 - Arcadia was selected to participate in the ACTivate Program at Gros Morne Institute for Sustainable Tourism. Learning and planning by this group of engaged residents and staff is well underway, with in-person training occurring in October.
 - Council would like to hear from our business community. On Monday October 6, 2025 we will be hosting "Coffee with Council" from 6:00pm-8:00pm at the Gagetown Recreation Centre.
- **Living in Arcadia**
 - Physician recruitment efforts remain underway. Recently partnered with Oromocto Physician Recruitment committee in effort of finding health care professionals to offer services in Arcadia.
 - Recreation teams and volunteers hosted programming in Gagetown and Cambridge-Narrows.
 - Preliminary work is underway to support the development of Arcadia's Asset Management Plan.
- Mayor Sharpe requested that residents communicating with administrative staff do so in a respectful manner. Bullying and harassment will not be tolerated.

6) Approval of the Minutes

a) Regular Council Meeting – July 21, 2025

It was moved by Deputy Mayor Sharpe and seconded by Councillor Black to approve the minutes from the Regular Council Meeting on July 21, 2025.

With all in favour, the motion was carried.

7) Business Arising from The Minutes

- a) Trail Initiative
 - Awaiting Highway Usage permits
- b) Wharves
 - Application has been submitted for WAWA permit for repairs to Cambridge-Narrows Wharf. A Request for Quotes for repairs to Cambridge-Narrows Wharf will be posted.
- c) Committee Structure
 - No update at this time

8) Council Committee Reports

By-laws Committee

- Draft By-law #10 A Sewer By-law for Arcadia has been circulated to Council for input to be brought forward next meeting
- Draft By-law #12 Noise & Nuisance By-Law for Arcadia has been circulated to Council for input to be brought forward next meeting

Buildings and Properties Committee

- No formal meeting over the summer months
- In 2023, there was \$5.8 million estimated value in approved building permits. In 2024, there was \$8.3 millions estimated value in approved building permits. As of August 2025, there is \$7 million estimated value in approved building permits.

Finance Committee

It was moved by Councillor Black and seconded by Councillor Mennier to accept the expenditures for Arcadia General from July 22, 2025 to August 18, 2025, in the amount of \$394,020.31.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Menner to accept the expenditures for Arcadia Sewer from July 22, 2025 to August 18, 2025, in the amount of \$445.98.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to accept the expenditures for Arcadia General from August 19, 2025 to September 15, 2025, in the amount of \$162,036.02.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Menner to accept the expenditures for Arcadia Sewer from August 19, 2025 to September 15, 2025, in the amount of \$3,950.94.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to transfer from the Arcadia General Operating Account ending in 97-13 the amount of \$711.34 to the Arcadia Sewer & Utility General Operating Account ending in 83-16 for the payment of the refundable GST/HST from July 1, 2024 to December 31, 2024.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to transfer from the Arcadia General Operating Account ending in 97-13 the amount of \$23,836.27 to the Arcadia Line of Credit account ending in 94-15 for the payment of the refundable GST/HST portion of the Lagoon Project expenses from July 1, 2024 to December 31, 2024.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Mennier to transfer the amount of \$63,394.48 from the Arcadia Capital Reserve Account ending in 70-18, to the Arcadia General Operating Account ending in 97-13, for the 2022, Ram 3500 Rescue Vehicle.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to transfer from the Arcadia Capital Reserve Account ending in 70-18 the amount of \$10,395.97 for repayment to the Arcadia General Operating Account ending in 97-13 for a portion of the costs for body work performed on the C-NFD 2004 GMC Sierra Rescue Vehicle.

With all in favour, the motion was carried.

Economic Expansion Committee

- Attended Capital Region Service Commission Economic Expansion Committee meeting today with presentation on invasive species

It was moved by Councillor Mennier and seconded by Councillor Black to donate additional \$570 to Christmas in the Village.

With all in favour, the motion was carried.

Communication Committee

- Website will be launched next month
- Will be having a Communication Committee meeting prior to next Council meeting

9) Correspondence

- No items discussed

10) New Business

- a) Provincial Municipal Highway Partnership (PMHP) 2028-2023 Application

It was moved by Councillor Black and seconded by Councillor Mennier that the document entitled Arcadia Three-Year Plan for the PMHP Program 2028-2030 be adopted.

Questions:

- *Councillor Black: The plan being submitted only pertains to the designated highways in the two former villages of Cambridge-Narrows and Gagetown. This plan is used as a request to be factored into the Department of Transportation and Infrastructure "The Road Ahead" Plan.*

With all in favour, the motion was carried.

11) Open Floor – Comments from the Public

- Can residents see financials/monthly statements?

- Residents can contact the office and the staff can assist with that request
- Residents are encouraged to send constructive feedback to the office for the upcoming 2026 budget. The draft budget will be discussed at a council meeting prior to approval.
- Building permits are based on the estimated value of the work being completed.
- A Request for Quotes will be posted for the Cambridge-Narrows Wharf to have work underway this year.
- Residents like what the Youngs Cove and Waterborough Wharf Preservation Association is doing for the wharves and we need to preserve these for future generations.

12) Upcoming Meetings

- October 20, 2025 – Jemseg Fire Hall
- November 17, 2025 – Upper Gagetown Fire Hall

13) Closed Session

It was moved by Councillor Mennier and seconded by Councillor Black to move to closed session at 8:13 pm.

With all in favour, the motion was carried.

Items discussed in closed session were as per Section 68(1)(j) of the Local Governance Act.

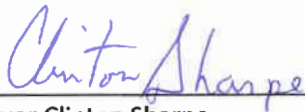
It was moved by Councillor Mennier and seconded by Councillor Black to move out of closed session at 9:18pm.

With all in favour, the motion was carried.

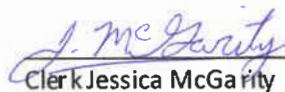
14) Motion to Adjourn

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to adjourn at 9:19 pm.

With all in favour, the motion was carried.



Mayor Clinton Sharpe



Clerk Jessica McGarity

