



Arcadia

Council Meeting Minutes

Location: Upper Gagetown Fire Hall, Upper Gagetown

Date: Monday, November 24, 2025 – Regular Meeting of Council

Time: 7:00 pm

1) Call to Order

Deputy Mayor Sharpe called the meeting to order at 7:00 pm. In attendance were Deputy Mayor Sharpe, Councillor Black, Councillor Thomson, Councillor Mennier, Councillor Gahan-MaGee, Councillor Gordon, CAO Bedford and Clerk McGarity. Regrets received from Mayor Sharpe.

This meeting was rescheduled from original date, Monday November 17, 2025.

Deputy Mayor Sharpe read Arcadia's Mission Statement:

To foster a vibrant and inclusive rural community by engaging residents, collaborating with partners, and maintaining open governance. We are committed to preserving Arcadia's natural beauty, enhancing our quality of life, and building a harmonious future through thoughtful planning, sustainable services, and a shared sense of unity.

2) Approval of Agenda

It was moved by Councillor Mennier and seconded by Councillor Black to approve the agenda as presented.

With all in favour, the motion was carried.

3) CAO Report

CAO, Karrie Bedford, gave the monthly report.

- **Creating the Foundation**
 - Over 15 volunteers have come forward to support the work of the Rural Plan in collaboration with Gemtec and Capital Region Service Commission. There was limited volunteers that came forward from Wards 1 and 3.
 - Key stakeholder meetings with: Department of Transportation and Infrastructure to discuss services contracted, BMI to renew waste collection contract for 2026, and Gagetown District Recreation Council to support recreation for Arcadia.
- **Connecting Community**
 - Committee of the Whole was passed at the October Council meeting
 - Voyent Alert training completed by staff to support greater use of notifications to community
 - Recent sponsorships were given to Cambridge-Narrows Tip Off Tournament, Christmas in the Village, Cambridge-Narrows Haunted Walk, and Upper Gagetown Women's Institute Christmas dinner.

- Line dancing, quilters, music circle, fitness programs, cooking classes, and birthday parties were all held at the Cambridge-Narrows Municipal Building.
- **Building Arcadia**
 - Through regional services offered through Capital Region Service Commission, Arcadia has leveraged Ignite to support the development of Arcadia's Economic Development and Tourism Strategy. Upcoming meetings will be to discuss draft strategy to bring to community for feedback and input.
- **Living in Arcadia**
 - Continued advocacy for Physician Recruitment in partnership with Medical Services Committee, Capital Regional Service Commission, and Oromocto Physician Recruitment Committee.
 - Renewal of contract with Dr. Stackhouse at the Cambridge-Narrows Medical Clinic.
 - Ongoing need for Volunteers to support recreation programming across Arcadia (from running programming to supporting access to properties).
 - Preliminary work collected from both former villages to undergo creation of a capital asset management plan in the spring of 2026.
 - Ditching on Norwood Road completed.
 - Ditching on Reid's Hill started.
 - Cambridge-Narrows Wharf repairs are underway.
 - Gagetown Sewer Bills – Review of outstanding invoices
- First Committee of the Whole meeting will be on December 1, 2025, with the primary objective of defining the purpose, expectations, and support mechanisms for working groups.

4) Approval of the Minutes

a) Regular Council Meeting – October 20, 2025

It was moved by Councillor Mennier and seconded by Councillor Black to approve the minutes from the Regular Council Meeting on October 20, 2025.

Questions:

- *Councillor Gordon: Correction need: under comments from the public, Peace Officers are not Federal, they are Provincial*

With all in favour, the motion was carried.

5) Business Arising from The Minutes

a) Trail Initiative

- Currently awaiting Highway Usage Permits from Department of Transportation and Infrastructure and approval letter from Public Safety

b) Youngs Cove & Waterborough Wharves

It was moved by Councillor Black and seconded by Councillor Gordon to untable item 5b) from Business Arising from the Minutes "Youngs Cove & Waterborough Wharves" for further discussion.

Clerk McGarity read the original motion from July 21, 2025: It was moved by Councillor Gahan-MaGee and seconded by Councillor Black to accept the Waterborough Wharf and the Youngs Cove Wharf at a cost of \$1 and the YC & W Wharf Preservation Association Inc will pay for the legal fees of this transaction.

Questions:

- *Deputy Mayor Sharpe: It is critically important to maintain public waterways.*
- *Councillor Black: Access to the public is very important. Comments have been heard from both sides, and the positives outweigh the negative.*
- *Deputy Mayor Sharpe: There is no financial commitment to make any repairs or alterations at this time.*

With all in favour, the motion was carried.

6) Council Committee Reports

Communication Committee

- Changes brought forward by Council have been reviewed and updated for new website.
- Council will have an opportunity to view website prior to being launched

Economic Expansion Committee

- Ignite is working on an Economic Development and Tourism Strategy

Public Works Committee

- Currently waiting for parts for repairs at the Gagetown Lagoon Lift Station

Public Safety Committee

- Residents can report all crimes, even the most minor of crimes by calling 1-888-506-RCMP or through the RCMP Online Reporting System.
- Once the RCMP have the data from the online reports they can move/direct resources to the area.
- If there are events taking place in Arcadia, please contact our office and it will be provided to the RCMP so they are aware of the dates. They will do their best to attend for community engagement.
- Sign up for Voyent Alert if you have not done so already.
- Upcoming Environment of Local Government Fire Services Conference

Buildings and Properties Committee

- Cambridge-Narrows Wharf Repairs are underway
- Gagetown Medical Clinic renovations are underway
- Building Permits with an assessed property value of \$46,000 were issued in October for Arcadia.

By-laws Committee

- Proposed Noise & Nuisance by-law is under New Business for 3rd reading and enactment tonight.
- Proposed Procedural By-law is under New Business for 1st and 2nd reading tonight.
- Proposed Sewer by-law is currently being drafted

Finance Committee

- The office is working on the operating budget for 2026. The constructive feedback given from the public has been taken under consideration when preparing the initial draft of the budget.
- We still have not received confirmation that the Financial Audited Report for 2024 has been accepted by Environment of Local Government (ELG).

It was moved by Councillor Black and seconded by Councillor Thomson to accept the expenditures for Arcadia General from October 21, 2025 to November 17, 2025, in the amount of \$298,337.74.

With all in favour, the motion was carried.

- There were no sewer expenditures for this time period.
- Question: Deputy Mayor Sharpe: Do we have a total for the outstanding invoices for the Gagetown Sewer?
- CAO Bedford: Will do a review of all outstanding accounts and have available for Council at December meeting. Some outstanding accounts date back prior to amalgamation.

7) Correspondence

- Fiscal Reform will not be completed this year
- Some of the correspondence that is received by Council includes tourism newsletters, building permits, etc.
- Building Permits with an assessed property value of \$46,000 were issued in October for Arcadia.

8) New Business

a) Arcadia Tourism Map Design – Funding Acceptance

It was moved by Councillor Black and seconded by Councillor Mennier to approve the Arcadia Tourism Map Design Project up to \$2,500 to be paid out of the Arcadia General Operating Account to be reimbursed by Regional Development Corporation (RDC) funding for Project #19373 Arcadia – Map Design.

With all in favour, motion was carried.

b) Cambridge-Narrows Fire Department Flooring

It was moved by Councillor Gordon and seconded by Councillor Gahan-MaGee to approve the additional charges of \$1,000 plus HST incurred by Harmony Flooring to complete repairs to the floors in the Cambridge-Narrows Fire Department Stations 1 and 2.

Questions:

- *Councillor Black: Comments from business owner to municipal staff and Fire Chief were not appropriate. Details that were not included in justification for additional charges included the assistance that the fire department had to supply, along with additional trips to St. John for supplies that were forgotten.*
- *Deputy Mayor Sharpe: Are we happy with the finished job? Yes, the job was well done.*

All those in favour: Councillor Mennier, Councillor Thomson

All those against: Councillor Black, Councillor Gordon, Councillor Gahan-MaGee

Motion defeated.

- c) Third Reading by Title Only and Enactment – By-law #12 A By-law Respecting the Prevention of Noise and Nuisances Within Arcadia

Councillor Gordon read By-law #12 A By-law Respecting the Prevention of Noise and Nuisances Within Arcadia by title only.

It was moved by Councillor Gordon and seconded by Councillor Black that the third reading by title only and enactment be given to By-law #12 A By-law Respecting the Prevention of Noise and Nuisances Within Arcadia.

With all in favour, the motion was carried.

- d) First Reading by Title Only and in its Entirety and Second Reading by Title Only – By-law #1B A Procedural By-law for the Council of Arcadia

Councillor Mennier read By-law #1B A Procedural By-law for the Council of Arcadia by title only and in its entirety.

It was moved by Councillor Mennier and seconded by Councillor Gordon that the first reading by title only and in its entirety be given to By-law #1B A Procedural By-law for the Council of Arcadia.

Questions:

- *Councillor Gahan MaGee: Correction needed: 11g) should read “chair” not “chais”*

With all in favour, the motion was carried.

Councillor Mennier read By-law #1B A Procedural By-law for the Council of Arcadia by title only.

It was moved by Councillor Mennier and seconded by Councillor Gordon that the second reading by title only be given to By-law #1B A Procedural By-law for the Council of Arcadia.

With all in favour, the motion was carried.

9) Open Floor – Comments from the Public

- How many wharves do we have in Arcadia? It is going to take a lot of money to fix two wharves. Give thought to spending tax payers money – it is better if there is federal funding received.
 - Council has made no financial commitment to make any repairs or alterations at this time to the Youngs Cove and Waterborough Wharves.
- The patches are already coming out of the potholes that DTI patched this summer. Instead of paying DTI for summer maintenance, is there a way that we can pay private contractors a small amount each year to patch holes, and put away the remaining funds to do a proper road fix a few years from now?

- Wharves are an asset to the community. Valuable assets in the community need to be maintained. Views Arcadia as a whole, not just individual locations.

10) Upcoming Meetings

- December 15, 2025 – Cambridge-Narrows Municipal Building
- January 19, 2026 – Queenstown Orange Hall

11) Closed Session

It was moved by Councillor Gordon and seconded by Councillor Mennier to move to closed session at 7:57 pm.

With all in favour, the motion was carried.

Items discussed in closed session were as per Section 68(1)(f) of the Local Governance Act.

It was moved by Councillor Gordon and seconded by Councillor Black to move out of closed session at 8:48pm.

With all in favour, the motion was carried.

12) Motion to Adjourn

It was moved by Councillor Mennier and seconded by Councillor Gordon to adjourn at 8:49 pm.

With all in favour, the motion was carried.



Mayor Clinton Sharpe



Clerk Jessica McGarity

