



# Arcadia

## Council Meeting Minutes

Location: Cambridge-Narrows Municipal Building, Cambridge-Narrows

Date: Tuesday, May 20, 2025 – Regular Meeting of Council

Time: 7:00 pm

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1) Call to Order

Mayor Sharpe called the meeting to order at 7:00 pm. In attendance were Mayor Sharpe, Deputy Mayor Sharpe, Councillor Black, Councillor Gordon, Councillor Thomson, Councillor Mennier, Councillor Gahan-MaGee, CAO Gilman and Clerk McGarity.

Mayor Sharpe read the vision and mission statement of Arcadia.

2) Approval of Agenda

Deputy Mayor Sharpe requested a closed session as per Section 68(1)(f) and Section 68(1)(j) of the *Local Governance Act* be added to the agenda.

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Black to approve the agenda as amended.*

**With all in favour, the motion was carried.**

3) Presentation – Teed Saunders Doyle – 2024 Audited Financial Statements

On behalf of Teed Saunders Doyle, Dylan Fitzherbert presented the draft consolidated financial statements for Arcadia for Fiscal year ended December 31, 2024.

4) Presentation – ATV Federation – Mark Hiscock

On behalf of Quad NB, Mark Hiscock discussed the ATV trail system and the benefits to the community.

5) Presentation – GRDC – Janice Perry

On behalf of GRDC, Janice Perry discussed the councils' history and their work with the Glenn Group Landscape Architects & Park Planners on potential plans that could benefit the area.

6) Staff Reports

CAO Gilman gave his monthly report.

- Ignite/Planet Hatch MERGE Program: a company have been selected through the Ignite MERGE program to undertake an assessment of two Harts Lake properties to maximize tourism and recreation potential. A company has also been selected in collaboration with Hanwell, to assess current and potential sustainable water resources and recommendations for the purposes of planning for residential, commercial and community development.

- Funding has been received through the ACTivate program (Activating Community Tourism) for four community members to participate in a learning session and commit to working with the community on a volunteer basis to develop a path towards sustainable, community supported tourism in Arcadia. All costs are covered by the program.
- Under human resources, CAO Gilman will have job performance evaluations completed for all staff prior to his departure to have a baseline for the new CAO.
- Voyent Alert – Currently have 255 subscribed recipients. Asking residents to share with neighbors and friends to subscribe to receive notifications.
- Website Update – all content is being uploaded. Next step will be testing prior to going live.

7) Approval of the Minutes

a) Regular Council Meeting – April 22, 2025

*It was moved by Councillor Mennier and seconded by Deputy Mayor Sharpe to approve the minutes from the Regular Council Meeting on April 22, 2025.*

**With all in favour, the motion was carried.**

b) Special Council Meeting – April 29, 2025

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Black to approve the minutes from the Special Council Meeting on April 29, 2025.*

**With all in favour, the motion was carried.**

8) Business Arising from The Minutes

a) Trail Initiative

- By-law Committee will be proposing a new by-law in New Business

b) Arcadia Office Location

- No update – will be discussed in committee report

9) Council Committee Reports

**Public Safety Committee**

- Work is continuing on the Emergency Response plan.
- NB Fire Watch started on April 21, 2025. Each day the provincial burn restrictions will be posted on the GNB website at 2pm.
- Councillor Gordon attended meetings presented by CRSC Public Safety where NB Power and RCMP gave presentations.
- Mayor Sharpe, Councillor Mennier and Councillor Gordon attended the Resiliency meeting held at Camp Medley where ideas and programs were discussed.
- There is a missing person from Ward 2. If you have any information, please contact the non-emergency line for the RCMP.

**Communication Committee**

- Next meeting will be on May 27, 2025
- Councillor Gahan-MaGee will be looking at updating Arcadia signage. Will bring recommendations to Council.

### **Buildings and Properties Committee**

- The committee met on May 5<sup>th</sup> and reviewed current options as well as discussed various possible alternatives for the future.
- As of April 30, 2025, Arcadia's building permits this year total \$3.2 million.

### **By-laws Committee**

- The committee is currently reviewing an updated sewer by-law with assistance from the Public Works Committee.
- By-law 11 Designating Streets Accessible to All-Terrain Vehicles will be presented under new business.
- Other by-laws under review by staff include Noise & Nuisance by-law and Culverts by-law.

### **Finance Committee**

- The committee went through the draft financial statements for 2024 prepared by the auditors.

*It was moved by Councillor Black and seconded by Councillor Gordon to accept the expenditures for Arcadia General from April 23, 2025 to May 20, 2025, in the amount of \$632,433.17.*

**With all in favour, the motion was carried.**

*It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to accept the expenditures for Arcadia Sewer from April 23, 2025 to May 20, 2025, in the amount of \$1,229.78.*

**With all in favour, the motion was carried.**

### **Public Works Committee**

- The Public Works Committee met Friday May 16, 2025 to discuss the state of the Gagetown sewerage system.
- Staff has received quotes for baffle repair, but the committee is recommending further consultation with companies that have expertise in municipal wastewater management to provide a clear picture of steps needed to remediate and associated costs.

### **Economic Expansion Committee**

- Successful Farm and Woodlot Owners Breakfast on May 3<sup>rd</sup> with 50+ in attendance.
- Regatta event expecting 50-75 athletes from the Maritimes with Camp Medley in Upper Gagetown as the Athlete Village. Race day will be June 14<sup>th</sup>.
- Trails coalition is currently on hold, but anyone who would like to join can reach out to Councillor Mennier for more information.
- Ignite presented its Vision 2030. Four pillars are: knowledge economy, creative economy, natural resources and Defense. Expecting a session in the fall for stakeholders to fine tune.

### **Medical Services Committee**

- Next meeting is planned for May 26<sup>th</sup>.
- Focus has been working with Horizon Health to attract medical services to be delivered through the Gagetown Clinic.

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Gordon that the Medical Services Committee and staff undertake public advocacy for the establishment of a collaborative*

*care clinic in Arcadia, and work to raise awareness and undertake community engagement towards that end.*

**With all in favour, the motion was carried.**

10) Correspondence

- Christmas in the Village Request – slight increase to what was budgeted for. Councillor Black will discuss with Treasurer Trebble.
- Harry Vail Regatta Request

*It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to approve the \$1000 request to be paid from the Contingency Fund for the Harry Vail Regatta.*

**With all in favour, the motion was carried.**

- Resident concern
  - Staff confirmed that the resident concern has been responded to.

11) New Business

- a) Motion to Accept the 2024 Audited Financial Statements

*It was moved by Councillor Black and seconded by Deputy Mayor Sharpe that we accept the Village of Arcadia Consolidated Financial Statements for year ended December 31, 2024 that was presented by Teed Saunders Doyle and reviewed by the office and Finance Committee.*

**With all in favour, the motion was carried.**

- b) First Reading by Title Only and in its Entirety – By-law #11 A By-law Designating Streets Accessible to All-Terrain Vehicles

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier that the first reading by title only and in its entirety be given to By-law #11 "A By-law Designating Streets Accessible to All-Terrain Vehicles."*

**With all in favour, the motion was carried.**

- c) Second Reading by Title Only – By-law #11 A By-law Designating Streets Accessible to All-Terrain Vehicles

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Black that the second reading by title only be given to By-law #11 "A By-law Designating Streets Accessible to All-Terrain Vehicles."*

**With all in favour, the motion was carried.**

12) Open Floor – Comments from the Public

- Disappointed that there was no discussion on a new municipal office where it was listed on Business Arising on the agenda.
  - Items are listed under business arising because they have not been completed.

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier that the item "Arcadia Municipal Office" under Business Arising be tabled until new information is brought forward.*

**With all in favour, the motion was carried.**

- Thank you to Council for allowing residents to ask questions of presenters at this meeting
- Ask Council to look at spending of specific expenses, especially where the property taxes are freezing next year.

13) Upcoming Meetings

- June 16, 2025 – Gagetown Recreation Centre
- July 21, 2025 – Queenstown Orange Hall

14) Closed Session

*It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier to move to closed session at 9:23 pm.*

**With all in favour, the motion was carried.**

Items discussed in closed session were as per Section 68(1)(f) and Section 68(1)(j) of the Local Governance Act.

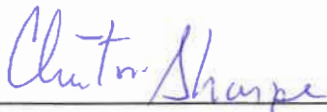
*It was moved by Councillor Mennier and seconded by Councillor Black to move out of closed session at 10:09 pm.*

**With all in favour, the motion was carried.**

15) Motion to Adjourn

*It was moved by Councillor Gordon and seconded by Councillor Black to adjourn at 10:10 pm.*

**With all in favour, the motion was carried.**



Mayor Clinton Sharpe



Clerk Jessica McGarity

