



Arcadia

Council Meeting Minutes

Location: Gagetown Recreation Centre, Gagetown
Date: Monday, June 16, 2025 – Regular Meeting of Council
Time: 7:00 pm

1) Call to Order

Mayor Sharpe called the meeting to order at 7:00 pm. In attendance were Mayor Sharpe, Deputy Mayor Sharpe, Councillor Black, Councillor Gordon, Councillor Thomson, Councillor Mennier, Councillor Gahan-MaGee, CAO Bedford and Clerk McGarity.

Mayor Sharpe introduced Arcadia's new Chief Administrative Officer, Karrie Bedford.

Mayor Sharpe invited Council to declare any conflicts of interest with respect to the agenda. No conflicts were declared.

2) Approval of Agenda

It was moved by Councillor Mennier and seconded by Councillor Gordon to approve the agenda as presented.

With all in favour, the motion was carried.

3) Presentation – St. John River Society – Colin Forsythe

On behalf of the St. John River Society, Colin Forsythe presented the details of their project to undertake riparian enhancements along a degraded bank that is adjacent to Gagetown Creek.

4) Presentation – Strawberry Gables Marketing – Emma Vail

On behalf of Strawberry Gables Marketing, Emma Vail presented a tourism proposal to create a marketing toolkit and photo bank for Arcadia. Her proposal includes photos for tourism promotion, website and social media posts, and short videos for tourism including a video of who Arcadia is.

5) Presentation – Camp Medley – John Galbraith

On behalf of Camp Medley, John Galbraith discussed the history of the camp and the upcoming new pool and storage building project. He not only discussed what they do, but why they do it, and invited everyone to keep this in mind as we look ahead for Arcadia.

6) Staff Reports

The incoming CAO, Karrie Bedford, gave the monthly report.

- 70 children from across Arcadia have registered for the Community Soccer being held at the Gagetown School fields.

- A Town Hall meeting is scheduled for June 18, 2025 at the Gagetown Legion to discuss the ATV Trails by-law that has been presented.
- Solid Waste update: complaints have decreased significantly. In June 2025, there were 2 complaints received—1 harassment and 1 not picking up commercial waste.
- Emails and registered letters have been sent to all overdue Arcadia Sewerage accounts.
- All permanent staff have had a performance review, which gives a baseline for the new CAO to use as comparison for next year
- Arcadia was accepted into the MERGE program, led by Ignite, for two projects:
 - Enhancing Recreation and Tourism Opportunities: to undertake an assessment of its two Harts Lake properties. Deliverables will be no less than two design options that would maximize the tourism and recreational potential of these properties.
 - Identifying Water Sources: in collaboration with Hanwell, deliverables will be a report assessing current and potential sustainable water sources as well as recommendations for the purpose of planning for residential, commercial and community development.
- Arcadia has been awarded a \$50,000 grant under the Environmental Trust Fund (EFT) to undertake a green house gas emissions inventory that will provide a baseline for applications for funding and reporting on future projects. This project will assist Arcadia in meeting requirements under the Province of New Brunswick's Climate Change Action Plan 2022-2027.

It was moved by Councillor Mennier and seconded by Deputy Mayor Sharpe that Council approve the Ignite MERGE program RFP-003 for the amount of \$6,250 and RFP-006 for the amount of \$3,125.

With all in favour, the motion was carried.

7) Approval of the Minutes

a) Regular Council Meeting – May 20, 2025

It was moved by Deputy Mayor Sharpe and seconded by Councillor Mennier to approve the minutes from the Regular Council Meeting on May 20, 2025.

Question:

Councillor Gordon: One change to be made; spelling of Janice in the GDRC presentation.

With all in favour, the motion was carried.

b) Special Council Meeting – May 27, 2025

It was moved by Councillor Black and seconded by Councillor Gordon to approve the minutes from the Special Council Meeting on May 27, 2025.

With all in favour, the motion was carried.

8) Business Arising from The Minutes

a) Trail Initiative

- Town Hall will be on Wednesday June 18th at the Gagetown Legion to discuss By-law #11 A By-law Designation Streets Accessible to All-Terrain Vehicles, which is currently receiving public consultation.

9) Council Committee Reports

Medical Services Committee

- A meeting is scheduled with Horizon Health to provide feedback on the outreach so far. They have agreed to meet with Council and the Medical Services Committee on June 24th.

Finance Committee

- Audited Year End Financial Statements prepared by Teed Saunders Doyle have been signed by Council and submitted to ELG for approval.

It was moved by Councillor Black and seconded by Councillor Mennier to accept the expenditures for Arcadia General from May 21, 2025 to June 16, 2025, in the amount of \$227,379.96.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Mennier to accept the expenditures for Arcadia Sewer from May 21, 2025 to June 16, 2025, in the amount of \$785.51.

With all in favour, the motion was carried.

- The Treasurer has been investigating some outstanding invoices for the former Village of Gagetown (Ward 2) whereas the Winter/Summer maintenance contract invoices were not paid by the former Village of Gagetown for the year 2022. After consultations with the previous auditor, DTI, and verification of former village records, it has indeed been verified the invoices are outstanding and need to be settled in the amount of \$95,358.15. Whereas Public Works is a local service, these funds will need to be paid from Ward 2 specific funds. The former Village of Gagetown had a closing account balance of the General Operating fund of \$51,468.34 prior to creating Arcadia General Operating Account, that will be used to pay a portion of the outstanding balance, and the remainder will be paid out of the Ward 2 (restricted Operating Reserve) in the amount of \$49,428.91.

It was moved by Councillor Black and seconded by Councillor Mennier to transfer from the Arcadia General Operating Reserve – Ward 2(restricted funds) ending in xxx x75-14 the amount of \$43,889.81 to the Arcadia General Operating account, ending in xxx x97-13 for repayment of a portion of the outstanding invoices for the 2022 Department of Transportation Winter/Summer Maintenance.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Mennier to transfer the amount of \$22,599.89 from the Arcadia Sewer & Utility Trust account, ending in 87-15, to the Arcadia General Operating account, ending in 97-13, for repairs made to the sewer lines under the PMHP 24-E723 Doctor's Hill & Tilley Road Project that were considered ineligible project costs.

With all in favour, the motion was carried.

Public Safety Committee

- Work is continuing on the Emergency Response plan.
- Attended a virtual teams presentation on June 3rd by the RCMP on Outlaw Motorcycle groups in New Brunswick
- Cambridge-Narrows Fire Department would like to look into having the floor at Station 1 epoxied.
- Upper Gagetown Fire Department is obtaining quotes to replace a truck that did not pass safety inspection.
- There is a missing person from Ward 2. If you have any information, please contact the non-emergency line for the RCMP.

Economic Expansion Committee

- Two MERGE studies to be conducted:
 - Enhancing Recreation and Tourism Opportunities
 - Identifying Water Sources
- Ongoing discussion with staff on developing an Economic Development and Tourism plan
- Discussion with NB Housing Hub on potential for housing in Ward 2
- Upcoming meeting with Urban/Rural Rides to expand program in Arcadia

Public Works Committee

- Committee met on June 12th to review quotes for evaluation of the sewerage system. Three proposals were submitted, ranging in cost from \$13,000 to \$58,000. The committee recommends Arcadia engages EXP., at a maximum cost of \$32,000.

It was moved by Councillor Mennier and seconded by Councillor Thomson that Arcadia engage the services of EXP. at a maximum cost of \$32,000, to provide expert advice on maintenance and improvements to Gagetown's sewerage system.

Questions:

-Deputy Mayor Sharpe: Do we have funds available in the Sewer account to pay for this? Staff is working with RDC to apply for funding.

-Councillor Black: We need to have this study complete to understand the scope of work needed to apply for funding to complete repairs.

With all in favour, the motion was carried.

- The committee reviewed the proposed Sewer By-law and recommended the By-law Committee further review, in particular Schedule B, as it pertains to responsibilities of homeowners.
- Richard Plaster has resigned from the Public Works Committee. We would like to thank him for his service to the community. Councillor Mennier would like to nominate former councillor and former CAO Robert White to join the committee.

Communication Committee

- Committee met on May 27th.
- Arcadia will have a booth at the Strawberry Festival on June 28th.
- Committee is looking to update signage in Arcadia.

Buildings and Properties Committee

- The committee continue to review options and possibilities for moving our community forward.

By-laws Committee

- Draft By-law #10 A Sewer By-law for Arcadia is currently being reviewed by the Public Works Committee for input.
- By-law #11 Arcadia's ATV By-law specific to Ward 2 will have a public information session on June 18th 7:00pm at the Gagetown Legion. Written comments are requested by July 31st to info@arcadianb.ca

10) Correspondence

- Letter from Department of Transportation and Infrastructure (DTI) stating they are unable to provide project funding in 2027 for the application that we submitted to the Provincial-Municipal Highway Partnership (PMHP) Program. This application is submitted every year and we will resubmit.
- Strawberry Festival Request- funding request to support cost of festival

It was moved by Councillor Gordon and seconded by Councillor Black to approve the request for the Strawberry Festival for \$1,467 to be paid from the cultural budget.

With all in favour, the motion was carried.

- Building Permits for May estimated value total \$90,000.
- Resident comment thanking Arcadia and the Solid Waste team for a great job cleaning up the roads.

11) New Business

a) Wharfs

YC&W Wharf Preservation Association Inc had a meeting on May 22, 2025 to discuss the Youngs Cove and Waterborough wharfs. Mayor Sharpe suggests the Association build their committee and board of directors. The association will present to Council at the July Council meeting.

12) Open Floor – Comments from the Public

- Suggestion not to use acronyms during meeting. If acronyms are used, please explain what they are.
- Who is responsible for the road going to Mott's Wharf? It is a great place to swim, but the road is not passible.
- How many wharfs are in Arcadia?
 - Arcadia owns multiple wharfs in Cambridge-Narrows and Gagetown, while the St. John River Society also maintains wharfs.
- Suggestion for Arcadia signage—include the slogan "In Harmony with Nature"
- Hard to be skeptical without information regarding the Building Committee looking at alternatives and moving community forward

- Request to have a Town Hall to discuss municipal offices when the information is brought forward.
- Can the surplus go back to residents in the form of a tax cut?
- Can Tilley Road be looked at for road maintenance?

13) Upcoming Meetings

- July 21, 2025 – Queenstown Orange Hall

14) Closed Session

It was moved by Councillor Mennier and seconded by Councillor Gordon to move to closed session at 8:58 pm.

With all in favour, the motion was carried.

Items discussed in closed session were as per Section 68(1)(d) of the Local Governance Act.

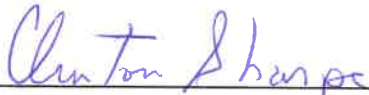
It was moved by Councillor Mennier and seconded by Councillor Gordon to move out of closed session at 9:33 pm.

With all in favour, the motion was carried.

15) Motion to Adjourn

It was moved by Councillor Mennier and seconded by Councillor Gordon to adjourn at 9:34 pm.

With all in favour, the motion was carried.



Mayor Clinton Sharpe



Clerk Jessica McGarity

