



Arcadia

Council Meeting Minutes

Location: Upper Gagetown Fire Hall, Upper Gagetown
Date: Tuesday, April 22, 2025 – Regular Meeting of Council
Time: 7:00 pm

1) Call to Order

Acting Mayor Sharpe called the meeting to order at 7:00 pm. In attendance were Acting Mayor Sharpe, Councillor Black, Councillor Gordon, Councillor Thomson, Councillor Mennier, Councillor Gahan-MaGee, CAO Gilman and Clerk McGarity.

Acting Mayor Sharpe invited Council to declare any conflicts of interest with respect to the agenda. No conflicts were declared.

2) Approval of Agenda

Acting Mayor Sharpe requested addition to the agenda under New Business: 8b) CAO Request.

It was moved by Councillor Mennier and seconded by Councillor Gordon to approve the agenda as amended.

With all in favour, the motion was carried.

3) Staff Reports

CAO Gilman gave his monthly report.

- We have received funding for AVIVA Charged for Change. There will be two charging stations installed: one at the Gagetown Recreation Centre, and one at the Cambridge-Narrows Library.
- Received \$50,000 from the Environmental Trust Fund to be used for the Community Energy and Emissions Workshop Report. The three items to cover will be the creation of a community energy emissions plan, establishing baselines of emissions in Arcadia, and a communication plan for the public.
- Staff met with Capital Region Service Commission regarding the rural plan. Tentatively, work will begin in early fall of this year.
- GDRC will be doing a presentation at the May council meeting to discuss the history of the organization and where they see themselves going forward.
- Collection process has begun for overdue sewage accounts. First notices have been sent to all overdue accounts.
- Barb Jeffrey has joined Arcadia as the new Administrative Assistant.
- CAO Gilman is currently reviewing the approved HR Policy Manual, Code of Conduct, and Confidentiality Agreement with all staff.
- Website Update – currently creating content for all new pages

- Voyent Alert – Currently have 233 subscribed recipients. Asking residents to share with neighbors and friends to subscribe to receive notifications.

4) Approval of the Minutes

a) Regular Council Meeting – March 17, 2025

It was moved by Councillor Mennier and seconded by Councillor Gordon to approve the minutes from the Regular Council Meeting on March 17, 2025.

With all in favour, the motion was carried.

b) Special Council Meeting – March 18, 2025

It was moved by Councillor Gahan-MaGee and seconded by Councillor Black to approve the minutes from the Special Council Meeting on March 18, 2025.

With all in favour, the motion was carried.

c) Special Council Meeting – April 10, 2025

It was moved by Councillor Mennier and seconded by Councillor Gahan-MaGee to approve the minutes with correction from the Special Council Meeting on April 10, 2025.

With all in favour, the motion was carried.

5) Business Arising from The Minutes

a) Trail Initiative

- President of the ATV Federation to present at the May council meeting. New by-law will be presented at the May council meeting.

b) Arcadia Office Location

- No update

6) Council Committee Reports

Economic Expansion Committee

- Tourism focus group to meet before end of April.
- Public meetings on a proposed Trails Coalition will be announced once dates have been scheduled.
- Harry “Dad” Vail Rowing Regatta to be held June 14, 2025, in Upper Gagetown. Organized by Gagetown and Area Chamber of Commerce and Two Rivers Rowing Club, it will be hosted by Camp Medley.
- The second Farmers and Woodlot Owners Agriculture breakfast is happening May 3, 2025.
- Councillor Mennier attended the CRSC Economic Expansion Committee meeting. There was a presentation by Ignite.

Public Works Committee

- The Public Works Committee met today.
- Gagetown’s sewer lagoon requires attention. Curtains need to be installed, and the aeration system needs an overhaul or replacement. It is recommended staff reach out to companies with expertise in these areas. A funding request has been submitted to RDC for \$75,000 to cover the cost of a thorough examination of capacity and equipment issues.

Public Safety Committee

- On April 2, 2025, Councillor Gordon attended a meeting hosted by CRSC for the annual RCMP priority setting for the region. Priorities include: Enhance Road Safety, Community Engagement and Visibility, and Strategic Crime Reduction.
- Councillor Gordon asked if there would be RCMP presence on the waterways this boating season. Response was that the resources are not available, however, they asked Councillor Gordon to reach out closer to the boating season as a follow up.
- Public Safety Committee met on March 25, 2025 to work on the Emergency Response Plan.
- River Watch 2025 is almost over, but water is still high, so residents are encouraged to still be vigilant.
- NB Fire Watch started April 21st. The provincial burn restrictions will be posted on the GNB website each day at 2:00pm. Residents are encouraged to check each day prior to having a campfire and to determine if a permit is required for a different type of fire.
- There is a missing person from Ward 2. If you have any information, please contact the non-emergency line for the RCMP.

Communication Committee

- Meeting held on April 10, 2025 with all members present.
- Website update was discussed with committee.
- Cambridge-Narrows Fire Department will be having a "Name the Fire Truck" competition.
- Committee discussed having "No Litter" signs placed around Arcadia.

Finance Committee

- Auditors are working on the 2024 year-end audit. Committee is awaiting the draft financial statements.

It was moved by Councillor Black and seconded by Councillor Mennier to accept the expenditures for Arcadia General from March 18, 2025 to April 22, 2025, in the amount of \$130,028.04.

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Gordon to accept the expenditures for Arcadia Sewer from March 18, 2025 to April 22, 2025, in the amount of \$1,805.15.

With all in favour, the motion was carried.

Community Development & Recreation Committee

- Meeting will be scheduling for the coming weeks.

By-laws Committee

- The committee received documentation regarding the ATV Trails By-law. It is a requirement that once Council approves the first and second reading of the ATV By-law, it then goes to Public Safety for their review and consideration. This process can take up to six months.
- Office is currently working on other by-laws. Will be coming to Council for review and consideration.

Buildings and Properties Committee

- A meeting will be scheduled after our new Mayor is sworn in.

7) Correspondence

- Town of Oromocto – Oromocto Regional Wellness & Recreation Centre
 - Staff submitted a letter of support to the Town of Oromocto
- Solid Waste Complaint
 - Was resolved by office
- \$1.6 Million in building permits issued in March 2025.
- CNCS graduation donation – every graduate at Cambridge-Narrows Community School receives a scholarship from the Ward of Cambridge-Narrows. This item was included in the annual budget. Council agrees to continue this practice for this year.

8) New Business

- a) Third Reading by Title Only and Enactment – By-law #9 Repeal of Certain By-laws for the Former Village of Gagetown

It was moved by Councillor Black and seconded by Councillor Gahan-MaGee that the third reading by title only and enactment be given to By-law #9 “A By-law to Repeal Certain By-laws for the Former Village of Gagetown.”

With all in favour, the motion was carried.

- b) CAO Request

- After much discussion with family, CAO Gilman has tendered his resignation as CAO of Arcadia. CAO Gilman has agreed to stay until a new CAO has been hired.
- Council expressed their thanks and admiration for CAO Gilman’s accomplishments.

9) Open Floor – Comments from the Public

- PIDs for the ATV Trails- are they existing streets, public property, private property?
 - New ATV by-law will be available for public review and comment once it has been brought to Council for first and second reading
- Spring Clean-Up Clarification
 - New Spring Clean-Up Notification will be posted to clarify what can be put out for spring pick-up
- 68(3) of the Local Governance Act- what is the record that needs to be made?
 - Section 68(3) of the Local Governance Act states “If a meeting is closed to the public under subsection (1), a record shall be made containing only the following information: (a) the type of matter under subsection (1) that was discussed during the meeting; and (b) the date of the meeting.”
- Chargers – Who is paying the overhead costs?
 - The user rate will be set based on the operating costs of the chargers. The user rate will cover the cost of the electricity and all overhead costs for maintaining the chargers.
- Does Arcadia receive revenue?
 - Arcadia receives revenue from items such as building rentals and building permits.
- Dr. Hills Road milled and repaved in September, how much did Arcadia have to pay?
 - This road was chosen by the province through the PMHP program, where Arcadia contributed 5%.

10) Upcoming Meetings

- May 20, 2025 – Cambridge-Narrows Municipal Building
- June 16, 2025 – Gagetown Recreation Centre

11) Closed Session

It was moved by Councillor Mennier and seconded by Councillor Black to move to closed session at 7:49 pm.

With all in favour, the motion was carried.

Items discussed in closed session were as per Section 68(1)(j) of the Local Governance Act.

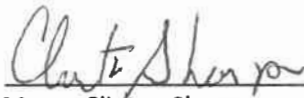
It was moved by Councillor Mennier and seconded by Councillor Gordon to move out of closed session at 8:18 pm.

With all in favour, the motion was carried.

12) Motion to Adjourn

It was moved by Councillor Mennier and seconded by Councillor Gordon to adjourn at 8:19 pm.

With all in favour, the motion was carried.



Mayor Clinton Sharpe



Clerk Jessica McGarity

