



Arcadia

Council Meeting Minutes

Location: Queenstown Orange Hall, Queenstown

Date: Monday, January 19, 2026 – Regular Meeting of Council

Time: 7:00 pm

1) Call to Order

Mayor Sharpe called the meeting to order at 7:00 pm. In attendance were Mayor Sharpe, Deputy Mayor Sharpe, Councillor Thomson, Councillor Gordon, Councillor Black, Councillor Mennier, Councillor Gahan-MaGee, CAO Bedford and Clerk McGarity.

Mayor Sharpe welcomed everyone to the meeting and read Arcadia's Vision and Mission statements:

- **Vision Statement:** "A united community where rural lifestyle, harmony with nature, and a relaxed pace of life thrive, creating a foundation for sustainable growth, unity, and well-being for all".
- **Mission Statement:** "To foster a vibrant and inclusive rural community by engaging with residents, collaborating with partners, and maintaining open governance. We are committed to preserving Arcadia's natural beauty, enhancing our quality of life, and building a harmonious future through thoughtful planning, sustainable services, and a shared sense of unity".

2) Approval of the Agenda

It was moved by Councillor Gordon and seconded by Councillor Black to approve the agenda as presented.

With all in favour, the motion was carried.

3) Declaration of Conflicts of Interest

Mayor Sharpe asked if there are any conflicts to declare pertaining to the approved agenda. No conflicts were declared.

4) Approval of the Minutes

a) Regular Council Meeting – December 15, 2025

It was moved by Councillor Mennier and seconded by Councillor Black to approve the minutes from the Regular Council Meeting on December 15, 2025.

With all in favour, the motion was carried.

b) Special Council Meeting – December 30, 2025

It was moved by Councillor Mennier and seconded by Deputy Mayor Sharpe to approve the minutes from the Special Council Meeting on December 30, 2025.

With all in favour, the motion was carried.

5) CAO Report

CAO, Karrie Bedford, gave the monthly report.

- **Creating the Foundation**
 - First Rural Plan working group meeting is taking place on January 20th at the Gagetown Recreation Centre and being led by Gemtec
 - Ongoing discussions with GNB Department of Environment and Local Government on internal and shared fire services to best support all Arcadia Fire Departments.
 - Prepared draft proposal for Horizon Health Expression of Interest for 5,000 – 15,000 square feet of space, which will be presented under New Business this evening.
 - Submissions of Canada Summer Jobs and NB SEED program for upcoming spring/summer season – Public Works and Recreation Positions.
 - Continue to explore funding available to local governments for municipal staff offices.
- **Connecting Community**
 - Ongoing communication with residents around by-law enforcement, waste collection, recycling, and services from DTI.
 - Upcoming Community Meeting on Tuesday January 27th at 7:00pm at the Cambridge-Narrows Municipal Building. Elections NB will be giving a presentation on upcoming local governance elections in the spring.
 - Council held the Committee of the Whole meeting on January 5th. Next meeting is on February 2nd – 7:00pm at the Jemseg Fire Department.
 - Call for volunteers for working groups has been circulated; open until February 6th.
 - Reminder to local groups, associations and event planners to submit their event on our website calendar. Email info@arcadianb.ca with the event poster, contact information and details of your event.
- **Building Arcadia**
 - Part time position of Economic & Community Development Coordinator being posted – closing January 30th
 - Through regional services offered through Capital Region Service Commission, Arcadia has leveraged Ignite to support the development of Arcadia's Economic Development and Tourism Strategy. Draft strategy is being reviewed.
 - Both MERGE projects are closing the end of February. Ignite will be hosting a regional DEMO day
 - Upcoming ACTivate Sessions in February with goal of completing Tourism Map before the end of March
 - Green House Gas Inventory Survey has been launched and will close on January 30th.
 - EV Chargers have been installed – some minor work still required before chargers become active. Rates to be determined.

- Living in Arcadia
 - Hosted interested physician team for a tour of our community and Gagetown Medical Clinic on January 17th. Clinic renovations are ongoing and expected to be completed by the end of February.
 - The Ward 5 Winter Maintenance Contract was awarded.
 - Exploring funding opportunities through the Capital Renewal Plan to conduct a Fire Services review.
 - Held meeting with RCMP to discuss priority areas for our community.
- 6) Business Arising from The Minutes
- a) Trail Initiative
- Received Highway Usage Permits (HUP) from Department of Transportation and Infrastructure.
 - Awaiting approval letter from Public Safety
- 7) Recommendations from Committee of the Whole
- No recommendations brought forward at this time
- 8) New Business
- a) Acceptance of Financial Reports

It was moved by Councillor Black and seconded by Councillor Gordon to accept the expenditures for the Arcadia General Operating Account for December 16, 2025 to January 19, 2026 in the amount of \$358,929.68.

Questions:

- Councillor Mannier: *Is the Payworks expense the cost of using the payroll system?*
 - Councillor Black: *The Payworks expense is the actual payroll expense, not the cost of using the payroll system*
- Deputy Mayor Sharpe: *Can our reporting be on a monthly basis to follow the fiscal year end?*
 - Councillor Black: *Spoke to Treasurer Trebble and we will be changing the budget vs. actual and the expenditures reporting to a month-to-month report.*

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Deputy Mayor Sharpe to accept the expenditures for the Arcadia Sewerage Account for December 16, 2025 to January 19, 2026 in the amount of \$8,314.91.

With all in favour, the motion was carried.

- b) Horizon Health Network – Expression of Interest

Horizon Health Network is inviting submissions from interested parties regarding the availability of space suitable for clinical and health service operations across New Brunswick. Space requirements will vary by project but are expected to be in the range of 5,000 to 15,000 usable square feet.

It was moved by Councillor Mennier and seconded by Councillor Black that
WHEREAS *the Municipality of Arcadia continues to experience evolving community, service delivery, and program space needs; and*
WHEREAS *a multi-use facility may provide opportunities for municipal services, community programming, collaborative care services, partner organizations, and other compatible uses in a cost-effective and accessible manner; and*
WHEREAS *Council wishes to better understand potential options, feasibility, partnerships, locations, costs, and funding opportunities associated with a multi-use facility concept before considering any future decisions;*
NOW THEREFORE BE IT RESOLVED *that the Council of Arcadia hereby authorizes staff to explore options related to the potential development of a multi-use facility, which may include but is not limited to:*

- *Identifying potential uses and space needs;*
- *Exploring partnership opportunities with community, governmental, or non-profit organizations;*
- *Reviewing possible locations, including existing municipal assets;*
- *Identifying high-level cost considerations and potential funding sources; and*
- *Assessing alignment with municipal strategic priorities.*

BE IT FURTHER RESOLVED *that this exploration does not constitute approval of a specific project, location, or financial commitment, and that any future recommendations will be brought back to Council for consideration.*

BE IT FURTHER RESOLVED *that staff report findings and potential next steps to Council at a future meeting.*

With all in favour, the motion was carried.

It was moved by Councillor Black and seconded by Councillor Gordon to submit the Expression of Interest to Horizon Health Network as presented.

With all in favour, the motion was carried.

9) Open Session – Comments from the Public

- **Currently very difficult to get into a doctor here in New Brunswick. Arcadia should not pay to have a collaborative care clinic. If this was feasible, a private company would come forward to build a clinic.**
- **Spending money on tourism does not benefit residents.**
- **Does the current Gagetown Recreation Clinic work for the Expression of Interest for Horizon Health Network?**
 - **No, the Gagetown Medical Clinic is smaller than what Horizon Health is looking for in this Expression of Interest**

10) Upcoming Meetings

- **February 17, 2026 – Gagetown Recreation Centre**
- **March 16, 2026 – Cumberland Bay Fire Hall**

11) Closed Session

It was moved by Councillor Mennier and seconded by Councillor Black to move to closed session at 7:36 pm.

With all in favour, the motion was carried.

Items discussed in closed session were as per Section 68(1)(j) of the Local Governance Act.

It was moved by Councillor Gordon and seconded by Councillor Black to move out of closed session at 7:58pm.

With all in favour, the motion was carried.

12) Adjournment

It was moved by Deputy Mayor Sharpe and seconded by Councillor Black to adjourn at 7:59 pm.

With all in favour, the motion was carried.



Mayor Clinton Sharpe





Jessica McGarity